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48 In accordance with U.S. Department of Agriculture Food and Nutrition Service (USDA-
49 FNS) regulations, when possible, ethnic and racial data should be collected about students
50 and other individuals participating in the Child and Adult Care Food Program and Summer
51 Food Service Programs. Parents or guardians should be made aware that this information
52 is to ensure compliance with USDA nondiscrimination requirements. Participant names are
53 not required, however if the participants are ACPS students then the names may be used to
54 assist with collection of the data.

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56 Aggregate data may be used when individual data cannot be collected. Aggregate data must
57 be specific to the program’s locality. Examples of acceptable aggregate data sources
58 include local school databases, U.S. Census Quick facts, and the National Center for
59 Education Statistics Common Core of Data.

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61 **III. UNPAID MEAL CHARGES**

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63 Students who do not have money on account or in hand to cover the cost of a meal at the
64 time of service are permitted to charge a full meal in accordance with the procedures
65 discussed in Regulation EFB-R/JHCH-R. Students who cannot pay for a meal at school or
66 who owe a school meal debt are not required or directed to throw away or discard a meal
67 after it has been served to them. Students who cannot pay for a meal are never required to
68 do chores or other work to pay for such meals and are not publicly identified, including by
69 the wearing of a wristband or hand stamp.

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71 School Nutrition Services (SNS) notifies principals of any unpaid meal charges. Each
72 school principal or designee notifies the student’s parent/guardian in their preferred
73 language regarding negative account balances according to the procedures in Regulation
74 EFB-R/JHCH-R. Parents/guardians are expected to pay all meal charges in full by the last
75 day of the school year.

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77 ACPS may solicit and receive any donation or other funds for the purpose of eliminating
78 or offsetting any school meal debt at any time and will use any such funds solely for such
79 purpose.

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81 ACPS does not deny any student the opportunity to participate in any extracurricular
82 activity because the student cannot pay for a meal at school or owes a school meal debt.

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84 The Superintendent or designee ensures that federal child nutrition funds are not used to
85 offset the cost of unpaid meals and that the child nutrition program is reimbursed for debt
86 for unpaid meals.

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88 **IV. DONATED FOODS**

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90 The Superintendent, or their designee, will supervise the receiving, storage, and
91 distribution of all donated foods allocated by the United States Department of Agriculture
92 for the school lunch program in such a manner as will ensure compliance with the terms
93 and conditions of the agreement.

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95 Adopted: October 24, 1996
96 Amended: September 8, 2005
97 Amended: October 8, 2009
98 Amended: March 10, 2016
99 Amended: June 22, 2017
100 Amended: December 16, 2021
101 Amended: January 5, 2023

102
103 Legal Refs: 42 U.S.C. §§ 1758, 1772, 1773.
104
105 7 C.F.R. §§ 210.9, 210.11, 220.20, 245.5, 245.8.
106
107 Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-79.7, 22.1-207.2:1,
108 22.1-207.2:2, 22.1-207.3, 22.1-207:3.1, 22.1-207.4, 22.1-207:4.1, 63.2-1509.
109
110 8 VAC 20-740-10.
111 8 VAC 20-740-30.
112 8 VAC 20-740-35.
113 8 VAC 20-740-40.

114
115 U.S. Department of Agriculture, SP 23-2017 *Unpaid Meal Charges: Guidance*
116 *and Q&A*, March 23, 2017.

117
118 U.S. Department of Agriculture, SP 47-2016, *Unpaid Meal Charges:*
119 *Clarification on Collection of Delinquent Meal Payments*, July 8, 2016.

120
121 Cross Refs.: EF Food Service Management
122 EFB-R/JHCH-R School Meals and Snacks
123 EFE Food Service Records and Reports
124 GAE Child Abuse and Neglect Reporting
125 IGAE/IGAF Health Education/Physical Education
126 JHCF Student Wellness
127 JHCF-R Student Wellness Guidelines
128 JHCF-R2 Food Allergy Guidelines
129 JL Fundraising and Solicitation
130 KG Public Sales on School Property
131 KH Public Donations to the Schools
132 KH-R Regulations for Public Donations to the Schools
133 KJ Advertising in the Schools
134 KQ Commercial, Promotional, and Corporate Sponsorships and
135 Partnerships