

## City Council School Board Subcommittee Meeting Notes

June 26, 2017

**Attending:**

Ramee Gentry, Chair, Alexandria City School Board  
 Justin Wilson, Vice Mayor  
 Cindy Anderson, Vice Chair, Alexandria City School Board

Margaret Lorber, Member, Alexandria City School Board

Mark B. Jinks, City Manager  
 Dr. Alvin Crawley, Superintendent  
 Debra Collins, Deputy City Manager

Al Coleman, DGS  
 Ron Frazier, DCHS  
 Kate Garvey, DCHS  
 Michael Herbstman  
 Kurt Huffman, ACPS  
 Richard Jackson, ACPS  
 Dr. Terri Mozingo, ACPS  
 Karl Moritz, P&Z  
 Michelle Smith-Howard, ACPS  
 James Spengler, RPCA  
 Clarence Stukes, ACPS

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
<b>I.</b>	<b>Approval of May 22, 2017 Meeting Summary</b>	Approved as submitted.	
<b>II.</b>	<b>Standing Reports</b>		
<b>a.</b>	<b>Capital Projects and Operations</b>		
	<b>i. Long Range Educational Facilities Phase II</b>	Erika Gulick, ACPS, noted that the Long Range Educational Facilities Phase II Committee met on June 12, and reached consensus on report recommendations. The report with recommendations will be presented at the September City Council School Board Subcommittee Meeting and then jointly to the School Board and City Council.	Clarence Stukes Jeremy McPike Erika Gulick Richard Jackson
	<b>ii. Update on 1701/1705 Beauregard</b>	Richard Jackson, ACPS, reported that the plans for the facility are proceeding according to schedule. He said that they are on track to submit the DSUP in September and begin construction in January, and proceed through Summer. They still anticipate the opening in the Fall of 2018.	
	<b>iii. Citywide ACPS TMP Process</b>	Reporting on the status of the TMP process, Ms. Gulick said that they will begin looking at the cost implication of their recommendations and distribute a supporting document in July. Initially this will include Jefferson-Houston, Patrick Henry and the John Adams parking lot. The west end will be considered in the fall, as part of the DSUP requirements.	

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<b>b.</b>	<b>Youth &amp; Education Services</b> <b>i. After School Follow-Up</b>	James Spengler distributed an update on the Out of School Time committee. He noted that the group is completing Phase II of its work plan and planning to begin Phase III. The group is completing its analysis of surveys to determine the program components parents prefer and why those who are not using choose not to do so. They will present a draft report with recommendations to the CCSB in September and then to the School Board and City Council.	James Spengler
	<b>ii. Early Childhood Follow-Up</b>	<p>Kate Garvey, DCHS, presented two documents that reflect the Early Care and Education Workgroup’s progress. She provided some of the following highlights of the group’s work this past year. They include:</p> <ul style="list-style-type: none"> <li>• Coordination of the development of a screening tool and a collaborative brochure</li> <li>• Preliminary identification of a data system in Florida which may be what the group is looking for to determine the long-term impact of early care and education on Alexandria children</li> <li>• Hiring of a Coordinator for the Children and Youth Master Plan</li> <li>• Focus on the transition process to Kindergarten</li> <li>• Presentation for a national conference</li> <li>• Consideration of a sustainability funding plan for ECEW infrastructure and support (Integration Team considering the development of MOUs and a \$5,000 contribution from the major participating entities)</li> <li>• Piloted a family survey to gather data and information</li> </ul> <p>Immediate next steps include the mapping of current funding sources for early care. The ECEW plan to complete this work in the fall. Vice Mayor Wilson would like the new Pre-K Principal to come in and discuss the organization of the new facility.</p>	Kate Garvey Dr. Terri Mozingo
<b>c.</b>	<b>Budget</b> <b>i. Fiscal Forecast</b>          <b>ii. Budget Calendar</b>	<p>Michael Herbstman, ACPS, presented a handout outlining the initial work of the staff in beginning the process for preparing the FY 19 Budget. They are currently looking at assumptions guiding budget forecasts for next year. Their goal is to increase transparency in the budget and the budget process. Among the assumptions discussed include a projected five percent increase in the health care coverage costs; a one percent mandated rate for VRS.</p> <p>School Board Chair Ramee Gentry stated the need for ACPS salaries to stay competitive. She also cited the increase in student enrollment as having major budget implications.</p> <p>Mr. Herbstman noted that the Budget Calendar for the past two years called for the submission of</p>	Michael Herbstman

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		the CIP in October; School Board action on the budget in February; and the combined fund in June. He anticipates changing the timeline so that the work will be done now through the next seven months. City Manager Mark Jinks noted that staff will begin trying to schedule a date for a joint session of the City Council and School Board.	
d.	<b>Shared Services Update – Next Area of Focus</b>	<p>Al Coleman, General Services, reported that staff received two proposals based on a RFP to determine any efficiencies that could be realized from joining City and Schools fleet maintenance services. The RFP closed in March 2017. They did choose one proposal whose pricing came in under budget. They anticipate that the study will commence soon and that they anticipate that it will be five months from kick-off to completion.</p> <p>Deputy City Manager Debra Collins summarized the work on Shared Services to date. She noted that as was just reported, Fleet Maintenance is progressing, and that IT is nearly complete. She cited Human Resources as one of the next areas to be considered. Vice Mayor noted that the City and the Schools have done some of the easier things. He wants the group to consider some bigger bolder ideas to address budget gaps. He suggested looking at case studies in other Cities.</p>	Debra Collins Jeremy McPike Al Coleman
<b>III.</b>	<b>Other Discussion Items</b>		
a.	<b>Joint Facilities Committee</b>	Karl Moritz, Planning and Zoning, said the group is planning their first meeting on June 27. He anticipates that the meeting will be devoted to looking at their charge and determining how they will organize their work.	Karl Moritz
b.	<b>FY 2018 City Council/School Board Calendar</b>	Debra Collins directed the members to the FY 2018 City Council/School Board Calendar, which was included in their meeting package.	Debra Collins

*Next meeting: September 25, 2017, 5:00 p.m., City Hall, 301 King Street – City Council Workroom, 2<sup>nd</sup> Floor*