



CTE ADVISORY COMMITTEE MEETING

Tuesday, January 11, 2022

Zoom Meeting (link will be sent)

4:00 p.m. - 5:00 p.m.

AGENDA

- Welcome/Call to Order
 - CTEAC Secretary/Recorder for January: **Jessica Fundalinski**
 - Introduction of New School Board Liaison, Mr. Christopher Harris- **Dr. Michelle Rief**
 - Introductions of CTE Advisory Committee members
- Adoption of Meeting Agenda/Approval of November Meeting Minutes (below)

November 9, 2021

George Washington Middle School- Media Center

4:00 - 5:00 p.m.

AGENDA Meeting Minutes

Welcome/Call to Order

Member Attendance: Melissa Reeves (Chair), Dr. Tricia Jacobs (CTE Coordinator), Dr. Rief (School Board Liaison), Allen Lomax, Patrick Corr, Shawn Addison, Nelson Aguilar, Raul Castro, Kobe Jackson, and Kyle Godfrey.

Guests: Kelly Davis, Michael Burch, Richard Clemmons, and Sybil Curry-Boyd

- CTEAC Secretary/Recorder for November: **Dr. Jacobs**

Adoption of Meeting Agenda/Approval of September Meeting Minutes

Melissa Reeves- motion to approve

Allen Lomax- 2nd approved

Approved by all present

Old Business and Action Items

- **CTEAC Secretary/Recorder for January, March, and May**

Jessica Fundalinski- January

Patrick Corr- March

Kyle Godfrey- May

- **Scope of Work Check-in process**

Chair, Melissa Reeves and Dr. Jacobs provided the updated progress.

- **CTEAC meeting locations for March and May**

Discussion but no decision.

Presentation

- **GW Middle School CTE Programs: Technology Education, Business & Information Technology, and Family & Consumer Science**

Kyle Godfrey took the CTE Advisory Committee on a tour of the Technology Education labs. Fellow department teachers, Mr. Richard Clemmons (Technology Education) and Mrs. Sybil Curry-Boyd (Family and Consumer Science) joined the discussion.

• New Business

- **Course enrollment numbers for Middle School CTE**

Dr. Jacobs presented a handout of middle school enrollment numbers.

Discussion.

- **New Comprehensive Local Needs Assessment (CLNA) for Perkins 2022-23**

Dr. Jacobs presented a handout explaining the CNLA process and benefits.

Discussion.

• Announcements by Members

None

Adjournment

- Old Business and Action Items

- CTE Advisory Committee 2021-22 Scope of Work- **Melissa Reeves, Chair**

	September '21	November '21	January '22	March '22	May '22
1. Increase CTEAC membership to include representatives from additional program areas, specifically Auto Tech, CTE teacher, CTE student, Community College Rep., CTE Parent, Special Pop area: Economically Disadv., Homeless, Foster Care, military, Single Parent, and Unemployed Parent.	Need a student rep.	Dr. Jacobs has had a meeting with a parent and student.			

<p>2. Explore scholarship opportunities available to CTE students.</p>	<ul style="list-style-type: none"> -Rotary Club -IAB network -GWU has a fund for HMS academy students -CTEAC members to bring ideas for January 	<ul style="list-style-type: none"> -Rotary Club -HCOP -Auto Scholarship 	<p>-Please send any scholarship info to Dr. Jacobs.</p>		
<p>3. Continue to review and monitor CTE course offerings, and provide direction and advice for expanding, changing, and eliminating CTE courses.</p>	<ul style="list-style-type: none"> -Look at other school divisions ACPS CTE will be conducting a Local Needs Assessment for the Perkins 2022-23 Grant 		<p>-Meeting with the city Fire Dept. to partner to offer Firefighting I & II. This will ready ACPS students to be candidates for the city Cadet program.</p>		

<p>4. Review CTE Annual Performance Report, Industry Certification test results, and student enrollment data to evaluate the effectiveness of CTE programs.</p>	<p>Continue to monitor the APR- targets.</p> <ul style="list-style-type: none"> -# of Completers -ICE attainment -ICE attainment with an advance diploma -SIP goal 	<ul style="list-style-type: none"> -Introduction to CNLA and the benefits. -Enrollment numbers for middle school courses. 	<ul style="list-style-type: none"> - Be on the lookout for HOLD dates/times Invites for participating on the CLNA Team. 		
<p>5. Continue increasing awareness of CTE programs by expanding outreach for work-based learning opportunities and program publicity to stakeholders.</p>	<ul style="list-style-type: none"> -WBL has met the APR 10% target <u>CTE Awareness Ideas:</u> -CTE Signing Day= May -Student Videos about training and careers -Business owner spotlights of what is needed. -Local newspaper and TV station coverage of the CTE program pathways. 	<ul style="list-style-type: none"> -Email the Alex City newspapers to prepare a news article. 	<ul style="list-style-type: none"> -Follow-up with newspapers 		

<p>6. Continue to partner with the IABs</p>	<p>Update about IAB function</p>	<p>IABs are working on 2 goals (deliverables)</p> <p>Professional Learning tours for teachers Feb and March.</p> <p>Teacher Externships and Senior Experiences.</p>			
<p>7. Approve a new Local Perkins plan for the 2022-2023 academic year.</p>	<p>-Starting with the new Comprehensive Local</p> <p>-Needs Assessment (CLNA)</p>	<p>CLNA update</p>			

- **Special Presentation**
 - **CTE SERVES EL – Dr. Tricia Jacobs**

Career and Technical Education (CTE) SERVES English Learner (EL) Students

CTE classrooms are the perfect place for ELs because the work is so hands-on and project-based. Whether students are reading blueprints or using high-level technical language, their work gives them **a competitive edge in the workforce** and grows our economy.

Listed below is information from the [Association for Career & Technical Education \(ACTE\)](#) that underscores how CTE programs can SERVE EL students:

S: Student talk that is frequent, accountable and structured

- *Clear expectations and modeling of academic language*
- *Techniques to ensure equal participation (collaborative structures, turn-taking, roles, choral response)*
- *Strategic grouping*
- *Opportunities for students to discuss in home language, when appropriate*

E: Explicit instruction and modeling of the academic language needed

- *Target language for instruction, such as academic vocabulary (word level), grammatical structures or academic phrases (sentence level), and academic conversation skills (discourse level)*
- *Descriptive feedback is provided, both on the use of academic language and on the content, throughout the lesson*

R: Rigorous grade-level content

- *Connection to personal experiences and prior knowledge and building background knowledge*
- *Differentiated sentence frames, sentence stems, and questioning*
- *Wait time and opportunities to process with a peer*
- *Multiple exposures to important ideas reviewing/summarizing main points*
- *Home language materials when needed*

V: Visual resources are used extensively

- *Pictures, photographs, videos...*
- *...Graphic organizers, diagrams and charts with color-coding*
- *Digital technology*
- *Modeling procedures and exemplary work*

E: Equitable, respectful, and encouraging learning environment

- *Clear and consistent rituals and routines*
- *Modeling of encouraging, enthusiastic and effort-based learning*
- *Validation, respect and encouragement of varied cultural perspectives and use of home language(s)*
- *Culturally responsive practices*

Current CTE Enrollment for 2021-2022

ACHS-KS	4825
ACHS-MH	475
Patrick Henry (K-8)	148
Jefferson Houston (K-8)	102
Hammond MS	1222
GW MS	1032
Chance for Change	10

TOTAL 7,814

2020-2021	2019-2020	2018-2019	2017-2018
6,302	6,698	6,058	5,274

Current CTE Dual Enrollment for 2021-2022: **TOTAL 665**

2020-2021	2019-2020	2018-2019
615	507	474

- New Business

○ Instruction 2 Industry Virtual Career Expo for HS Students, Feb. 14-17

Prepare yourself for the future workforce

Instruction 2 Industry

A Career Expo Event for High School Students

Join us virtually on
February 14 - 17, 2022

Business, Management + Technology

Human Services

Industrial + Engineering Technology

Arts + Communication

Health Services

Natural Resources Agriculture

Foundation Knowledge + Skills

Arlington Public Schools

FCCPS

Fairfax County PUBLIC SCHOOLS

MANASSAS CITY PUBLIC SCHOOLS

Prince William County PUBLIC SCHOOLS

Tentative Event Schedule

Time	Monday, 2/14	Tuesday, 2/15	Wednesday, 2/16	Thursday, 2/17	
4:00 - 4:55 pm	Human Services	Business Management	Arts, A/V, Technology & Communications	Government & Public Administration	Career Fair Exhibitors
5:00 - 5:55 pm	Education & Training	Marketing	Science, Technology, Engineering, and Mathematics (STEM)	Law, Public Safety, Corrections & Security	
6:00 - 6:55 pm	Health Sciences	Information Technology (STEM)			



- **High School Project Update of CTE Labs**

Floor 1:

Surgical Tech /Sterile Processing
Nurse Aide
EMS
Firefighting

Floor 3:

Renewable and Sustainable Energy
BioMed

Floor 2:

Robotic
CTE Flex Classroom
Aerospace

Floor 4:

CyberSecurity/Electronics
Game Design and Development

Floor 5:

CTE Flex Lab
CTE Flex Classroom
Computer Science

- **New Comprehensive Local Needs Assessment (CLNA) Update for Perkins Grant 2022-23**

Introduction to the CLNA

One of the most significant changes introduced in the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) is the requirement for a Comprehensive Local Needs Assessment (CLNA). Specifically, the law states that to receive Perkins V funds, an eligible school division shall conduct a CLNA related to career and technical education (CTE) and update the CLNA not less than once every two years.

The law's purpose for the CLNA is to foster and support data-driven decision-making with more aligned planning, spending, and accountability. The CLNA process assists school divisions in making a formal shift from collecting and reporting information to strategically using information to drive decisions about CTE programs that build pathways to postsecondary success for all students and to meet the needs of employers and the community. The priority strategies identified in the CLNA bridge the connection to the use of Perkins V funding outlined in Schedule 17 of the Local Plan Application.

Establishing the CLNA Team

The members of your school division's CTE Advisory Committee, as identified in your Perkins Local Plan Application, represent the stakeholders who are required to comprise the CLNA team. The school division may seek additional CLNA team members to fill gaps in expertise or diversity to build partnerships for stronger career pathways between education, workforce, and the community.

Elements of the CLNA

The Perkins V law specifies the elements of the CLNA in Section 134.

- CTE Student Performance:** An evaluation of CTE concentrators' performance on the secondary level performance indicators, including an analysis of special populations and student groups defined in Elementary and Secondary Education Act of 1965 (ESEA).
- CTE Program Size, Scope, and Quality:** A consideration of how the CTE program is sufficient in size, scope, and quality to meet the needs of all students served.
- CTE Program Alignment to Labor Market:** An analysis of how the CTE program is meeting local, state, and regional workforce needs.
- CTE Program and Plans of Study Implementation:** A review of CTE programs and Plans of Study currently offered in order to develop new and revised programs and Plans of Study for the future.
- CTE Program Professional Recruitment, Retention, and Development:** A description of activities related to the recruitment, retention, and training of CTE teachers, support personnel, and counselors, including professionals in underrepresented groups.
- CTE Program Access and Equity:** A focus on designing supports for special populations, directing resources or supports to close performance gaps, and removing barriers.

- **Announcements by Members**

- **Adjournment**

NEXT MEETING DATE: Tuesday, March 15, 2022 @ Alexandria City High School (???)

Upcoming Dates:

Tuesday, May 10, 2022

Tuesday, June 7, 2022 (Annual Report Committee only)