

Memorandum

TO: ACPS School Board Policy Subcommittee
FROM: Matt Smith, Policy Services Consultant
DATE: March 17, 2023
SUBJECT: Proposed Policy Revisions

Staff are proposing revisions to the following policies:

- FE - Playground Equipment
- IFB - Approval Process for Research Studies
- JRCA - Service Providers' Use of Student Information
- KKK - Service Animals in Schools

These policies have been revised to align with the ACPS Policy Style Guide, aligned with the VSBA model policy and the Code of Virginia, and reviewed by the Equity Audit Team, ACPS staff members, and the Senior Leadership Team

These policies are proposed for information at various dates this school year.

Revision Summaries

FE - Playground Equipment

- 5-year review
- VSBA Model Policy alignment
- Clarified that playground equipment should be installed by ACPS
- Added section that playground equipment should have equitable access and align with classroom learning (extension of the learning environment)

IFB - Approval Process for Research Studies

- 5-Year Review
- No VSBA model policy
- Standard changes
- Relocated the Board Belief statement to the beginning
- Minor reorganization to improve readability

JRCA - Service Providers' Use of Student Information

- 5-year review
- Standard changes
- Revised to align with the VSBA Model Policy
- Added the definition of 'Machine Readable Format' from § 22.1-289.01
- Add a provision that service providers include electronic access to student records and giving ACPS the option to require that those be in Machine Readable Format

KKK - Service Animals in Schools

- 5-year review
- Standard changes

- Revised to align with the VSBA Model Policy
- Added a provision that families have a right to know if a service animal will be in a school on a continuing basis
- Added a provision on the use of harnesses to align with code