



West End Elementary School Naming Committee Meeting November 8, 2017 Agenda

1. Welcome, Introductions and Committee Roster (10 minutes)
2. School Board Policy BCE: FOIA Provisions (10 minutes)
3. School Board Policy FF: New School Facility Naming Process Overview (5 minutes)
4. Group Discussion – Framework and Timeline:
 - Outreach/Methods of Communication (15 minutes)
 - Naming Recommendations: Online Form (5 minutes)
 - Naming Recommendations: Community Organization Request Letter (10 minutes)
 - Determination of Naming Recommendations Open Period (10 minutes)
 - Committee Meeting Schedule (15 minutes)
5. Next Steps and Preparation for Upcoming Committee Meeting (10 minutes)