

**BOARD MEMO**

Date: November 30, 2023

For ACTION

For INFORMATION

**FROM:** Amanda Ou, Director of Maintenance and Custodial Services

**THROUGH:** Erika Gulick, Executive Director of Facilities  
Dr. Alicia Hart, PMP, Chief Operating Officer  
Melanie Kay-Wyatt, Ed.D., Superintendent of Schools

**TO:** The Honorable Michelle Rief, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Community Use of Facilities, October 2023

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 4: Strategic Resource Allocation

Goal 5: Family and Community Engagement

**SY 2023-2024 PRIORITY AREA:**

N/A

**FY 2024 BUDGET PRIORITY:**

N/A

**SUMMARY:**

This memo provides an update of Community Use of Facilities for October 2023 for both indoor and outdoor use.

**DETAILS:**

In October 2023, indoor use of our facilities included: Church Service, a Troop Organization meeting, Girl Scout meetings, Bible Study, an Afterschool Program, cheer practice, a class reunion, CPR/First Aid/AED Training, a PTSA Executive Board meeting, community meetings, a den meeting, yearbook club, an annual potluck dinner, a STEM event, a book fair, a Troop formation meeting, a STEM discovery fair, and a coat giveaway. Outdoor use of our facilities included: Fall festivals, parking for runners, an outdoor movie, meeting place for fieldtrip, and a Pets and People community event.

\$3,660.00 was collected for use of schools in October 2023.

**BACKGROUND:**

School Board Policy KG, Community Use of Facilities, requires the preparation and issuance of a monthly community use of facilities report. Monthly reports will provide an overview of both ACPS-related and non-ACPS related facilities use.

## BOARD MEMO

**RECOMMENDATION:**

The Superintendent recommends that the School Board accept the October 2023 Community Use of Facilities monthly report.

**IMPACT:**

Use of our facilities has allowed for ACPS programs/essential partner programs to occur during the month of October 2023.

**ATTACHMENTS:**

Community Use of Facilities Monthly Report, October 2023

**REFERENCES:**

N/A

**CONTACT:**

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