

1 **CHILD ABUSE AND NEGLECT REPORTING**

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3 **Reporting Requirement**

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5 Every employee of Alexandria City School Board (Board), who in their professional or official  
6 capacity, has reason to suspect that a child is an abused or neglected child, in compliance with the  
7 Code of Virginia § 63.2-1509 et seq. shall immediately report the matter to:

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  - 10 ● the local department of social services where the child resides or where the abuse or neglect  
is believed to have occurred;
  - 11 ● the Virginia Department of Social Services toll-free child abuse and neglect hotline; or
  - 12 ● the person in charge of the school or department, or their designee, who shall make the  
13 report forthwith to the local or state agency. The person making the report to the local or  
14 state agency must notify the person making the initial report when the report of suspected  
15 abuse or neglect is made to the local or state agency, and of the name of the individual  
16 receiving the report, and must forward any communication resulting from the report,  
17 including any information about any actions taken regarding the report, to the person who  
18 made the initial report.

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20 **Notice of Reporting Requirement**

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22 The Board posts in each school a notice that:

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  - 25 ● Any teacher or other person employed at that school who has reason to suspect that a child is  
26 an abused or neglected child, including any child who may be abandoned, is required to report  
27 such suspected cases of child abuse or neglect to local or state social services agencies or the  
person in charge of the relevant school or their designee.
  - 28 ● All persons required to report cases of suspected child abuse or neglect are immune from civil  
29 or criminal liability or administrative penalty or sanction on account of such reports unless  
30 such person has acted in bad faith or with malicious purpose. The notice shall also include the  
31 Virginia Department of Social Services' toll-free child abuse and neglect hot line.

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33 The Superintendent shall publish regulations on this matter and ensure that all school employees  
34 are reminded of the policy and regulations annually.

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36 **Complaints of Abuse and Neglect**

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38 The Board and the local Department of Social Services have adopted a written interagency  
39 agreement as a protocol for investigating child abuse and neglect reports, including reports of  
40 sexual abuse of a student. The interagency agreement is based on recommended procedures for  
41 conducting investigations developed by the Departments of Education and Social Services. The  
42 Board reports substantial modifications of the agreement to the Virginia Board of Education.

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45 Adopted: December 5, 1996  
46 Amended: June 15, 2004

47 Amended: June 12, 2008  
48 Amended: November 13, 2014

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51 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:7.A, 22.1291.3, 63.2-1509,  
52 63.2-1511.

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54 Cross Refs.: INTERAGENCY AGREEMENT BETWEEN THE CITY OF ALEXANDRIA, A  
55 MUNICIPAL CORPORATION OF VIRGINIA DEPARTMENT OF  
56 COMMUNITY AND HUMAN SERVICES AND THE ALEXANDRIA CITY  
57 SCHOOL BOARD d/b/a ALEXANDRIA CITY PUBLIC SCHOOLS

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59 GBA/JFHA Sexual Harassment/Harassment Based On Race, National Origin,  
60 Disability, Religion, Age, Gender, Gender Identity, Gender  
61 Expression, And Sexual Orientation/Hostile Work Environment

62 GBLA Third Party Complaints Against Employees

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**CHILD ABUSE AND NEGLECT REPORTING**

**Commented [1]:** This is word for word from the VSBA model policy with the exception of the reference to the regulation.

**Reporting Requirement**

Every employee of Alexandria City ~~Public School Board~~ (~~Board Schools~~ (ACPS), who in ~~his/her~~ ~~their~~ professional or official — capacity, has reason to suspect that a child is an abused or neglected child, in compliance with the Code of Virginia § 63.2-1509 et seq. shall immediately report the matter to:

- ~~t~~The local department of social services where the child resides or where the abuse or neglect is believed to have occurred;
- ~~t~~The Virginia Department of Social ~~Services toll-free~~ ~~Services toll-free~~ child abuse and neglect hotline; or
- ~~t~~The person in charge of the school or department, or ~~his~~ ~~their~~ designee, who shall make the report forthwith to the local or state agency. The person making the report to the local or state agency must notify the person making the initial report when the report of suspected abuse or neglect is made to the local or state agency, and of the name of the individual receiving the report, and must forward any communication resulting from the report, including any information about any actions taken regarding the report, to the person who made the initial report.

**Notice of Reporting Requirement**

The ~~School~~ Board ~~shall~~ ~~posts~~ in each school a notice that:

- Any teacher or other person employed at that school who has reason to suspect that a child is an abused or neglected child, including any child who may be abandoned, is required to report such suspected cases of child abuse or neglect to local or state social services agencies or the person in charge of the relevant school or ~~his/her~~ ~~their~~ designee.
- All persons required to report cases of suspected child abuse or neglect are immune from civil or criminal liability or administrative penalty or sanction on account of such reports unless such person has acted in bad faith or with malicious purpose. The notice shall also include the Virginia Department of Social Services' ~~toll-free~~ ~~toll-free~~ child abuse and neglect hot line.

The Superintendent shall publish regulations on this matter and ensure that all school employees are reminded of the policy and regulations annually.

**Complaints of Abuse and Neglect ~~Against School Personnel~~**

**Commented [2]:** If there was abuse of a child by school personnel that would be handled through ACPS HR and not the City Department of Social Services. GBBA covers sexual abuse by staff.

The ~~School~~ Board and the local Department of Social Services have adopted a written interagency agreement as a protocol for investigating child abuse and neglect reports, including reports of sexual abuse of a student, ~~against school personnel~~. The interagency agreement is based on recommended procedures for conducting investigations developed by the Departments of Education and Social Services. ~~The School Board reports substantial modifications of the agreement to the Virginia Board of Education.~~

**Commented [3]:** This is not in the VSBA model policy.

**Commented [4]:** Per the VSBA model policy

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GBA/JFHA Sexual Harassment/Harassment Based On Race, National Origin, Disability, Religion, Age, Gender, Gender Identity, Gender Expression, And Sexual Orientation/Hostile Work Environment

GBLA Third Party Complaints Against Employees

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