

Date: 25 April 2019
For ACTION X
For INFORMATION
Board Agenda: Yes x
No

FROM: David F. Banks, Director of Procurement

THROUGH: Dominic Turner, Acting Chief Financial Officer
Anita Cordova, Acting Director of Educational Facilities
Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board

TOPIC: Request to Modification to Increase Contract Value (Maginnis & Del Ninno)

SUMMARY: ACPS Procurement would like to move forward with the execution of a contract modification, which increases the value of this Professional Services Agreement (“PSA”) for Architectural Design and Support services by **\$71,820.00**. This increase will result in a modification in contract value from the original award of \$7,225.00 to **\$79,045.00**.

BACKGROUND: On November 15, 2018, ACPS awarded PSA to Maginnis & Del Ninno to perform renovation and reconfiguration services at Cora Kelly Elementary School. In an effort to accelerate the refresh of Cora Kelly’s cafeteria, ACPS Procurement sought efficient and expedite methods by which the design may be completed. As a Maginnis contract is already in place for design services at Cora Kelly, modifying this PSA allows ACPS to expedite design, so the bid and completion of the work may occur over the summer. Further, as this PSA is under the \$80,000.00 threshold for competition, it is allowable by the Code of Virginia, as defined in the Virginia Public Procurement Act (“VPPA”).

As this is a CIP project, the value of which increases an original contract by greater than 10% or \$50,000, this action is being presented to the Board prior to proceeding.

This matter was presented for information on April 4, 2019.

RECOMMENDATION: The Superintendent recommends the Board approve the modification of this contract as defined herein.

IMPACT: Not approving this action will require ACPS to bid the design publically, prior to the execution of construction, which will essentially prevent this project from occurring this summer.

ATTACHMENTS: Attachment 1 – Purchase Order Change No. 1

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