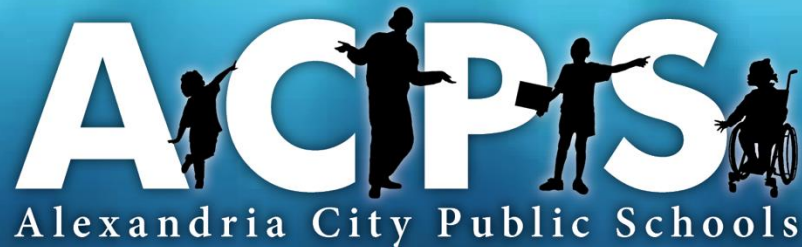


# School Board Candidate Information Session



May 29, 2018



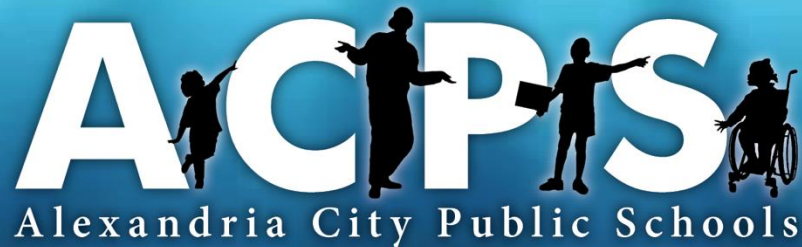
*Every Student Succeeds*

# Essential Questions

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- What are the roles and responsibilities of a School Board Member?
- Which guidance documents/resources should be reviewed before running for School Board?
- Which school division policies relate to School Board campaigns?

# School Board Member Roles & Responsibilities



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# Board Member Roles

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- Oversight (**Board**) vs. Day-to-Day Operations (**Superintendent**)
- Liaison (**Advisory Committees and Schools**)
- School Board Operates as a Continuous Body (**No Individual Board Member Authority**)



# Board Member Roles

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- **Board Members are Officers of the State**

- Standards of Conduct & Code of Ethics
- Confidentiality
- Conflicts of Interest
- Nepotism
- Legal Requirement for Impartiality re: Staff & Students
- Compensation



- **Communicating with the Public, Media & Staff**

- Individual Board Member Legal Liability



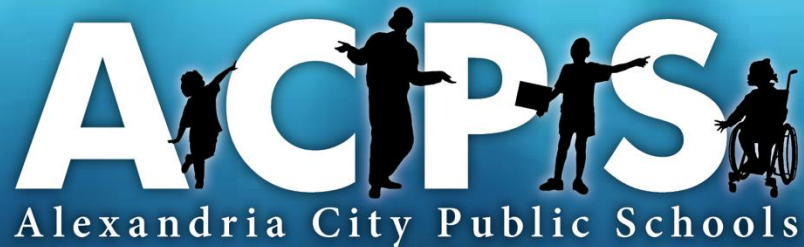
# Board Member Responsibilities

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- Commitment to Serve Alexandria's Students & Families
- Oversight of School Division
- Policy
- Annual Capital and Operating Budgets
- Obtain Public Comment
- Appoint & Annually Evaluate Superintendent
- Meeting Preparation
  - Agendas (<http://esbpublic.acps.k12.va.us>)
  - Rules of Order & Bylaws ([Policy BDDE](#))
- Time Commitment



# Guidance Documents for Candidates



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# Guidance Documents

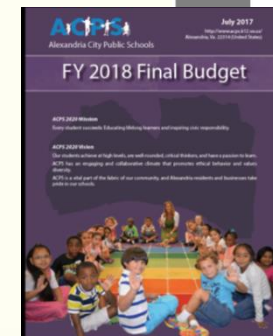
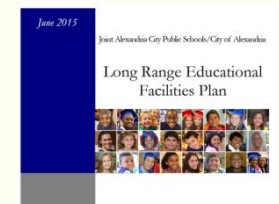
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- Virginia School Boards Association (VSBA) Candidate Guide
- Virginia Freedom of Information Act (VFOIA) Guidelines
- School Board Operating Procedures
- Standards of Conduct & Code of Ethics
- Rules of Order and Bylaws



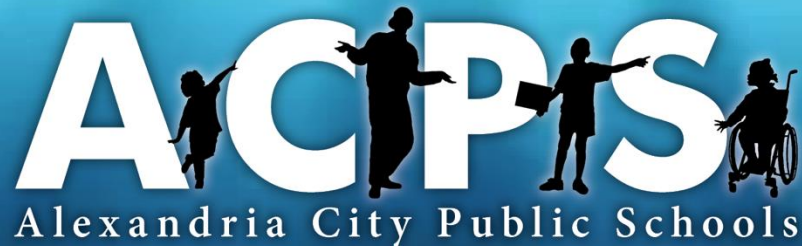
# Resources to Review

- ACPS Capital & Operating Budgets
- ACPS Enrollment Data
- Long Range Educational Facilities Plan
- Joint City-Schools Facilities Investment Task Force Report
- Grade-Level Configuration Study
- Ed Specs
- Children & Youth Master Plan
- ACPS 2020 Strategic Plan
- School Board Meeting Videos & Minutes (Electronic School Board)



Endorsed by City Council, June 23, 2015  
and by ACPS School Board, June 11, 2015

# School Board Policies Regarding Campaigns



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# School Board Policies

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## Staff Participation in Political Activities and School Board Election Campaigns (Policy GBG/KE)

- ACPS does not support or oppose any candidate or give the impression that it does
- Staff time may not be used to support/oppose campaigns (during work hours)
- School division resources may not be used to support/oppose campaigns
- ACPS website, email, logos, social media platforms, and TV station may not be used to support/oppose campaigns

## Distribution of Information/Materials (Policy KF)

- Prohibits distribution of campaign materials on school property

# School Board Policies

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## Community Use of School Facilities (Regulation KG-R)

- Candidates may use school facilities outside of school hours when available (facilities use fees apply)

## Advertising in the Schools (Policy KJ)

- Prohibits use of pictures involving ACPS staff, students or facilities to promote any candidate



# Questions?

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Interim Superintendent

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