

BOARD MEMO

Date: October 21, 2021

For ACTION

For INFORMATION

Board Agenda: Yes

No

FROM: Dr. Alicia Hart, PMP, Executive Director of Facilities and Operations
Jennifer Abbruzzese, Director of Policy and Board Initiatives

THROUGH: Stephen M. Wilkins, Ed.D., Chief of Staff
Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Meagan L. Alderton, Chair, and
Members of the Alexandria City School Board

TOPIC: Indoor Air Quality (IAQ) Management Plan and Related Policy Revisions

ACPS 2025 STRATEGIC PLAN GOAL:

Goal 1: Systemic Alignment

Goal 4: Strategic Resource Allocation

Goal 5: Family and Community Engagement

SY 2021-2022 FOCUS AREA:

Focus Area 3: Strategic Plan Implementation

FY 2022 BUDGET PRIORITY:

Implementation of 2025 Strategic Plan

SUMMARY:

This memo provides an overview of the Indoor Air Quality (IAQ) management plan for ACPS as well as recommended policy updates that support the plan's implementation. The IAQ management plan details the ways in which ACPS will take proactive measures to promote positive IAQ, respond to IAQ concerns, and/or improve (as necessary) IAQ throughout division facilities. The plan also includes information on accountability for the IAQ program, to include specific roles and responsibilities related to the internal IAQ Team. In addition, the IAQ management plan contains references to applicable policies that are integral to maintaining positive IAQ within division facilities.

BACKGROUND:

As part of the effort to better document and share IAQ processes and procedures, the IAQ management plan was created. The overall management and accountability for the plan falls under the purview of the Department of Facilities and Operations, Office of Safety and Security Services. The IAQ management plan will be reviewed annually and updated as necessary.

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RECOMMENDATION:

The Superintendent recommends that the School Board review the Indoor Air Quality (IAQ) Management Plan and corresponding policy revisions.

IMPACT:

Developing a comprehensive IAQ management plan will help ACPS organize, implement and maintain an effective IAQ program.

ATTACHMENTS:

Attachment 1: IAQ Management Plan Presentation

Attachment 2: IAQ Management Plan

Attachment 3: IAQ Policy Revisions

- Policy EBAA/GBDA: Reporting of Hazards
- EBAA-R/GBDA-R: Hazard Reporting Regulations
- Policy EC: Buildings and Grounds Management & Maintenance
- EC-R: Indoor Air and Water Quality Testing & Reporting
- Policy EECA: School Bus and Vehicle Idling

REFERENCES:

N/A

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