

Date: December 6, 2018

For ACTION \_\_\_\_\_

For INFORMATION  X

Board Agenda: Yes  X   
No \_\_\_\_\_

**FROM:** Joseph P. Makolandra, Chief Human Resources Officer

**THROUGH:** Dr. Gregory C. Hutchings, Jr., Superintendent of Schools

**TO:** The Honorable Ramee A. Gentry, Chair, and Members of the  
Alexandria City School Board

**TOPIC:** **2019-2020 Academic Calendars and Draft 2020-2021 Calendars**

**BACKGROUND:**

In accordance with School Board policy IC/ID - School Year/School Day, “the School Board shall adopt the official school calendar for the following year no later than June 1 upon the recommendation of the Superintendent.” Additionally, in accordance with this policy an advisory committee composed of teachers, parents, and administrators met on two separate dates to recommend a proposed calendar to the Superintendent.

**SUMMARY:**

Attached are Superintendent’s proposed 2019-2020 ACPS traditional and modified academic calendars. The draft 2019-2020 calendars presented to the School Board last year were used as the starting point for discussions with the Calendar Committee.

- The proposed calendars have the following key points:
- 183 student instructional days
- The first day of school is September 3, 2019 for traditional calendar schools and August 1, 2019 for the modified calendar. The last day of school on both calendars is June 22, 2020
- The Wednesday before Thanksgiving remains a holiday and the length of Winter Break is two weeks
- Professional Development days are on August 28, 2019, October 14, 2019 and March 3
- Columbus Day is a professional development day on the traditional calendar
- Veterans’ Day is a holiday on both calendars
- The first 3 snow days will not be made-up. Additional make-up days, if needed, will be as follows:
  - Traditional & Modified Calendars: April 13, June 23 and June 24

If additional make-up days are needed beyond those identified, an analysis and projection of instructional time will be completed to determine if enough instructional time is available to meet the Virginia Department of Education minimum requirement of 990 instructional hours or if minutes need to be added to the instructional day.

Detailed information related to the calendars and the development process is included in the following attachments:

**RECOMMENDATION:** The Superintendent recommends that the School Board review the 2019-2020 Academic Calendars.

**ATTACHMENTS:**

- Attachment 1: PowerPoint Presentation Summarizing the Process and *Recommendations*
- Attachment 2: 2019-2020 Traditional Calendar
- Attachment 3: 2019-2020 Modified Calendar
- Attachment 4: Survey Results Summary
- Attachment 5: Survey Comments

**CONTACT PERSON:** Joseph P. Makolandra, Chief Human Resources Officer