TO: The Honorable Sheryl Gorsuch, Chairman, and Members of the Alexandria City School Board

THROUGH: Morton Sherman, Ed.D., Superintendent of Schools
Madye G. Henson, D.Mgt., MBA, Deputy Superintendent

FROM: Elizabeth Riddle Hoover, Ph.D., Executive Director, Technology Services
Margaret Walsh, Ed. D., Executive Director, Student Support Services and Policy Development

TOPIC: Responsible Use Policy II/BEA/GAB

BACKGROUND: The Acceptable Computer System Use policy required revision and updating to reflect current technologies and practices. A committee representing teachers, school-based administrators, technology services personnel and members of the superintendent’s executive staff researched comparable policies in Virginia and in other states, in private industry and in education settings. Dr. Hoover, Dr. Walsh and Dr. Henson then worked with the School Board Policy Committee to complete the revisions.

At the recommendation of the members of the Policy Committee, this policy now features the following changes:

1. The name of the policy is now Responsible Computer System Use.
2. The first paragraph details the ACPS commitment to “using technology consistently, responsibly and effectively for teaching and learning, communications, and productivity.
3. The third paragraph details the parameters for use of the computer system.
4. The policy now defines incidental personal use of technology resources.
5. The policy includes various edits to improve the clarity of its provisions.

IMPACT: The impact of this revised policy will be to educate employees, students and families about the importance of responsible use of technology. Subsequent to the approval of this revised policy the School Board will receive for its consideration policies that will govern the use of social media, web presence, and the use of other digital devices on the ACPS network.

RECOMMENDATION: Approval of the revised Responsible Computer System Use policy.

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